

**APPENDIX A – WORK PROGRAMME AND ACTION TRACKER 2025/26**

**PROGRAMME FOR CABINET PANEL ON THE ENVIRONMENT MEETINGS 2025-26**

<b>Meeting 1.</b> <b>17<sup>th</sup> September 2025</b>	Letchworth Heritage Foundation's Design Principles and sustainability
<b>Meeting 2.</b> <b>14<sup>th</sup> January 2026</b>	Letchworth Garden City Heritage Foundation – Environmental Update  Green Heat Co-op – Community Energy Presentation
<b>Meeting 3.</b> <b>11<sup>th</sup> February 2026</b>	Local Schools Icknield Infant & Nursery School and Hitchin Boys School – Presentation on green initiatives, student involvement in sustainability and on-site biodiversity.  Buntingford First School – the construction and story of the first carbon neutral school in the country.
<b>Meeting 4.</b> <b>1<sup>st</sup> April 2026</b>	An update on the progress of the new waste service provision, with presentations from the Council and Veolia, our waste contractor. There will also be presentations from Timberpak Pearce about their mixed recycling facilities, and from Biogen, our food waste recycling service provider

**CABINET PANEL ON THE ENVIRONMENT – ACTION TRACKER**

Action Number	Action	Objective	Team/Individual Responsible	Timeframe	Measurable	Status
1	Contact iChoosr to query inverter type and use of stored power during a power cut.	To resolve a query around inability to use stored power from system during a power outage.	Policy & Strategy Team Leader	To be completed by 22 <sup>nd</sup> January 2025	Response from iChoosr	Complete (see Information Note for 22/01/25 meeting for response. <a href="#">Webpage</a> also updated with info).
2	Review the asks of Decarbonise Letchworth regarding retrofitting and Supplementary Planning Guidance; ascertain whether NHC can help progress action; ascertain NHC plans for SPDs and design guidance and communicate these to the group.	To help Decarbonise Letchworth progress retrofit in Letchworth Garden City.	Policy & Strategy Team Leader	To be completed by 1 <sup>st</sup> May 2025.	Communication to Decarbonise Letchworth.	Complete – Letchworth Heritage Foundation presented at the September Letchworth Forum meeting on this matter.

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